Problem setting. Failures and catastrophes are, unfortunately, by inalienable part of history of humanity. Extraordinary situations inflict the considerable losses to both the separate citizens and state, and ill-timed or amateurish liquidation of their consequences still and results in enormous losses. Therefore the special value is acquired by the question of timely exposure and watching of possible extraordinary situations and determination of ways of their prevention and overcoming decision of which it is possible only subject to the condition comprehensive theoretical ground maintenance and constituents of mechanism of state administration by the system of civil defence.

Recent research and publications analysis. To research of theoretical bases of mechanism of state administration by the system of civil defence the publications such scientific were devoted, as Cnyazev V., Bacoumenco V., Costenco V., the Maslov E. Odnac quite a bit questions in relation to determination of maintenance and constituents of mechanism of state administration by the system of civil defence remain not enough explored.

Paper objective. Determination of theoretical bases of mechanism of state administration by the system of civil defence is the purpose of the article.

Paper main body. Every citizen according to Constitution of Ukraine has the right of defence of the life and health from the consequences of failures, catastrophes, elemental misfortune, application of weapon and on call assured providing of realization of this right from the organs of executive power, leaders of enterprises, organizations, establishments regardless of forms of own and submission. The state as a guarantor of this right is to create and develop the sole national system of civil defence, which includes at itself the civil defensive and defence of population and territories from the extraordinary situations of tehogenic and natural character.

In our opinion, mechanism of state administration by the system of civil defence – it is the method of application of measures of influencing of subject of state administration in relation to prevention and overcoming of consequences of extraordinary situations, providing of necessary tehogenic ecological strength
security and implementation of put before society purposes and tasks in the field of safety of man and society on the whole.

State standardization, certification, examination, state supervision and control on accordance to the requirements in the field of civil defence, licensing, consideration and realization of requirements of engineering and technical measures of civil defence, and also insurance and economic regulators, is the basic machineries of state administration by the system of civil defence (taxes, fines, approvals on reimbursements of losses, funds, benefits, and others like that).

**Conclusions of the research.** Consequently, systems approach enables to consider the mechanism of state administration in the field of civil defence in unity of his component first and second levels which indissoluble are related to the external environment. He considers difficult organization, as a system, that consists of definite quantity of associate subsystems and machineries, allows to determine the purpose of each of them in the context of general purpose, to formulate the tasks, that need the decision for each of the resulted subsystems. It follows to volunteer the remark that distributing of the system of state administration in the field of civil defence on subsystems and elements, it is possible to carry out coming from other aspects of its functioning: after a territorial sign, levels of reaction on extraordinary situations, industry, modes of functioning, basic measures, or organizational structure, by application of those or other machineries of state influence on prevention and overcoming of consequences of failures, catastrophes, elemental misfortunes and other crisis situations.